SENIOR INFORMATION SYSTEMS ANALYST (SPECIALIST)

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: January 31, 2005 - February 11, 2005

Collective Bargaining Identification: R01

Job Analysis Conducted By: Tamara Massey-Ferguson

Associate Personnel Analyst Personnel Examining Section

Number of Incumbents: There are 3 incumbents in this classification

per Department of Corrections Filled/Vacant Position Report dated February 7, 2005.

Names of the Subject Matter Expert(s) and their background:

Diana LaBonte, Senior Programmer Analyst (Supervisor), Information Systems Division

Ms. LaBonte currently works as a Senior Programmer Analyst (Supervisor) with the Department of Corrections and was recently appointed to this position. She also has previous experience as a Senior Information Systems Analyst (Specialist) and a Senior Electronic Data Processing Acquisition Specialist (Technical) and has been with the Department of Corrections for 6 months.

SENIOR INFORMATION SYSTEMS ANALYST (SPECIALIST) INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- State Personnel Board job specification
- Duty Statements
- Consulting with Subject Matter Experts